



DEPARTMENT NOTICE

24-190

Published: 12/09/24

Expires: 12/09/27

Transport of Custodies Post - ZSFGH Discharge

This Department Notice addresses recent concerns arising from ZSFGH staff requesting members to take discharged custodies to secondary locations on hospital grounds.

To ensure the secure transfer of custodies, members are directed not to transport a custody to any secondary location on ZSFGH grounds after medical discharge and prior to delivery at CJ1. If an assessment is required, the licensed provider or clinician must conduct it in the custody's current location, either in the hospital room or ER. Once a custody is discharged from ZSFGH, members must transport the custody directly to CJ1 without any detours or additional stops.

Documentation and Clearance Confirmation:

Clearance paperwork is now sent directly from ZSFGH to CJ1. If medical staff request a secondary location visit after discharge:

- Inform them that Department policy prohibits further transport after discharge.
- Before transporting the custody to CJ1, confirm with CJ1 staff that the clearance paperwork has been received and is accessible to CJ1 nurses.
- Notify your supervisor of any delays or unusual requests from hospital staff, or if there are any additional concerns or questions.


WILLIAM SCOTT
Chief of Police

Per DN 23-152, sworn & non-sworn members shall electronically acknowledge this department document in PowerDMS within (30) thirty calendar days of issuance. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be sent to sfpd.writtendirectivessfgov.org who will provide additional information.