



DEPARTMENT NOTICE

24-100

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Reporting the Theft and Recovery of Electric Vehicles / Electric Ride-on-Toys in SVS (Re-issue DB 21-094)

There has been an increase in the use of electrically powered alternative transportation, such as electric bicycles and scooters. With this increase comes theft, recovery, and loss. Since these devices can transport an individual without human power, the Department of Justice (DOJ) considers these transportation devices as vehicles. The DOJ defines vehicles to include electrically powered and assisted bicycles, wheelchairs, scooters, skateboards, hoverboards and electric personal assistive mobility devices (EPAMD) such as a Segway.

When the Serial Number is known or identified, the theft or recovery of these electrically powered vehicles must be entered into the Stolen Vehicle System (SVS), with the serial number entered as the VIN.

In Crime Data Warehouse (CDW) or a subsequent record management system (RMS), members shall write a Stolen/Recovered Vehicle report, select the vehicle type "Other," and enter a free-form description. Members shall enter the serial number as the VIN. Members shall follow the same Department Operations Center (DOC) notification procedures as with any other motor vehicle.

If the electric vehicle's serial number is unavailable at the time of the report, members shall still document the theft in a standard incident report without notifying DOC. If a member later learns the serial number, they shall prepare a Supplemental Vehicle Report and follow DOC notification procedures.

Supervisors reviewing Coplogic reports shall not approve reports listing the above electric vehicles as stolen when their serial numbers are listed. Supervisors should reject the report and refer the victim to a District Station.

When members check the status of electric vehicles they encounter, they should remember to run the serial number as a VIN to determine its status.

Airport Bureau personnel shall continue to follow San Mateo County procedures.

References:

DN 23-179, Implementation of RESTVOS Mobile App Returning Stolen Vehicle to Owner System

A handwritten signature in blue ink that reads "Will Scott".

WILLIAM SCOTT
Chief of Police

Per DN 23-152, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS within (30) thirty calendar days of issuance. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be sent to sfpd.writtendirectives@sfgov.org who will provide additional information.