



DEPARTMENT NOTICE

23-148
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Position Opening: Marine Unit Sergeant

The Special Operations Bureau/Homeland Security Unit Marine Unit is currently accepting applications for the position of Marine Unit Sergeant. The Marine Unit works as part of the Special Operations Bureau, whose mission is to support maritime homeland security, law enforcement, and search and rescue operations with local, state, and federal partners.

There is one position available.

Duties include but are not limited to:

- Perform the following and supervise officers who perform the following:
 - Patrol the 64 square miles of San Francisco County waters and waterfront.
 - Investigate all maritime-related incidents in County waters.
 - Maintain crew skills and abilities through training.
- Act as supervisory lead on interactions with City, County, State, and federal agencies.
- Evaluate Marine Unit's equipment and training needs and source grants and funding.
- Supervise officers assigned to the Port, as necessary.
- Schedule watches and ensure adequate staffing is met.
- Evaluate current events and determine Marine Unit's participation.

Work Schedule:

The Marine Unit Sergeant will work:

- Day Shift (10-hour days) Monday-Thursday, or Tuesday-Friday
- Must be willing to work weekends, overtime, have their schedule adjusted, and extended hours if necessary.

Minimum Qualifications:

*Minimum qualifications must be met by the application deadline, unless otherwise stated.

- Hold the rank of Sergeant, Assistant Inspector, or Inspector.
- Must have completed probation as a Sergeant, Assistant Inspector, or Inspector with SFPD.
- Must complete an assessment, which is comprised of the following activities:
 - Swim 100 yards in a pool (while wearing a life preserver, BDUs and boots)
 - Get in and out of the pool using only upper body (while wearing a life preserver BDUs and boots)
 - Basic vessel familiarity test
- All components are pass/fail based on completion and applicants must complete all three components.

*A practice assessment will be given prior to the administration of the scored assessment. All applicants will be notified via email of available practice dates. Applicants are encouraged to attend practice assessment. Members may be detailed to the practice assessment.

- Within 24 months of assignment to the Port/Marine Unit, members must successfully complete a program of Maritime Law Enforcement Training in the below listed areas.
 - Basic Maritime Officer Course
 - Rescue Boat Operations
 - PWC Operation for Law Enforcement
 - Boating Under the Influence Enforcement
 - Vessel Accident Investigation
 - SCUBA Certification

*Training may require travel

Additional desirable qualifications include but are not limited to:

- Familiarity with Harbor Traffic Code, Fish and Game laws, U.S. Coast Guard “MARSEC” (Marine Security)
- Ability to lead a small team.
- Effective communicator
- Self- motivated/problem solver

Selection Procedures:

Step 1: Deadline

- **The application deadline will be Sunday, October 15th, 2023.**

Step 2: How to apply

- Email Application (blank application attached): to [REDACTED]
 - Subject: Marine Unit Q50
- Once your application is received, you will receive a confirmation email within 5 business days.

Note:

- Resumes are optional and may include work experience, education, POST course work, awards, special skills and references.
- Applicants who previously applied for positions within this unit, and who were not selected shall re-apply if still interested in the positions.

Step 3: Selection Process

- The selection process will consist of:

1. A review of submitted applications and resumes (if included) to ensure all applicants meet the minimum requirements.
2. Candidates who meet the minimum qualifications will be invited to participate in the assessment - Pass/Fail.
3. Candidates who successfully pass all three components of the assessment will be invited to an oral interview. You will receive an email from Staff Services.

Please email [REDACTED] with any questions. Once a candidate is selected, the process is complete. If additional positions in the unit become available, a new notice will be issued.

Applicant for this assignment must be able to perform the essential job functions of a sworn member with or without reasonable accommodation. Members should contact the Department's Americans with Disabilities Act Coordinator, [REDACTED] with any questions regarding the essential job functions of a sworn member as they relate to reasonable accommodations.


WILLIAM SCOTT 
Chief of Police

Per DN 20-150, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional information about the directive.