



DEPARTMENT NOTICE

22-023
02/28/2022

2022 Application for The Sherman Block Supervisory Leadership Institute (SBSLI)

The prestigious [Sherman Block Supervisory Leadership Institute](#) is an 8-month course offered by POST for Sergeants. SBSLI is designed to stimulate personal growth, leadership, and ethical decision-making in California law enforcement front-line supervisors. Each session is three days per month for a total of eight sessions. It is hosted in various locations throughout California. Over 250 members from the SFPD are graduates of SBSLI.

Candidates must meet the following POST criteria by the time of application:

- Currently serve as a full-time, first-level supervisory peace officer, *in the position of Sergeant*;
- *As a Sergeant*, possess a minimum of two (2) years of full-time experience supervising peace officer employees;
- Completed the POST Supervisory Course or possess a POST Supervisory Certificate; and
- Agrees to remain in law enforcement for five (5) years after SBSLI graduation.

This course requires a great deal of commitment from participants. Students are expected to attend all eight sessions and complete 20-25 hours of assignments on their own time between sessions. Assignments per session include reading 2-3 books, completing written assignments, and preparing to discuss materials in the classroom. A long-term leadership project is required for graduation. Any Sergeant who meets the listed criteria and accepts the challenge of this professional development opportunity may apply by completing the following steps:

- A. Complete the attached POST 2-122 Sherman Block Supervisory Leadership Institute (SBSLI) Enrollment Application Form: Part A (applicant information) and Part B (Signature).
- B. Complete a memorandum answering three (3) questions:
 1. Why do you want to attend SBSLI?
 2. What can you contribute to the learning process?
 3. What do you expect to gain from attending SBSLI?
- C. Complete a detailed professional resume.
- D. Attach a copy of your POST Supervisory Course Certificate or POST Supervisory Certificate.
- E. Submit these documents through your chain of command to your Captain/OIC.
- F. Send completed application package to Academy, ATTN: SBSLI, by the deadline below. Also, scan and e-mail the completed application package to SFPD.OutsideTraining@sfgov.org with the subject: "SBSLI Application."

Do not sign up for this course through POST. Any Sergeant who previously applied and was not assigned a class must submit a new application.

Applications must be received no later than 14 days after issuance of this Department Notice. Completed application packets will be reviewed to assess the suitability of the candidates for this challenging program and consideration by the Chief.

A handwritten signature in blue ink that reads "William Scott".

WILLIAM SCOTT
Chief of Police

Per DN 20-150, sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectivessfgov.org who will provide additional information.

Safety with Respect

**SHERMAN BLOCK SUPERVISORY LEADERSHIP INSTITUTE (SBSLI)
ENROLLMENT APPLICATION**

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INFORMATION PRIVACY ACT: Pursuant to the Federal Privacy Act (Public Law 93-579) and the Information Practices Act (IPA) of 1977 (Civil Code Sections 1798, *et seq.*), notice is hereby given for the request of personal information. Failure to provide all or any part of the requested information may delay processing of this form or result in an incomplete record. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA of 1977. Each individual for whom personal information is collected has the right to inspect that information in any record maintained by POST. Inquiries may be directed to the POST Information Practices Act Coordinator at the address listed above. Contact the POST Administrative Services Bureau for instructions on requesting records.

PART A. APPLICANT INFORMATION

1. NAME (LAST, FIRST, MI)	2. POST-ID NUMBER	3. EMAIL ADDRESS
4. AGENCY NAME		5. RANK
San Francisco Police Department		Sergeant

PART B. APPLICANT COMMITMENT

I will abide by the following conditions for attending the Sherman Block Supervisory Leadership Institute (SBSLI):

- I understand that I am responsible for completing numerous reading and writing assignments between class sessions, on my own time.
- I understand that I have a commitment to attend all class sessions, three days each month for eight months.
- I agree to take part in all learning activities through active class participation.
- I agree that I will remain employed in law enforcement for five years after graduation.
- I will conduct myself in accordance with the policies, procedures, and expectations of SBSLI participants.

6. SIGNATURE OF APPLICANT (IN FULL)

 Date

PART C. TRAINING MANAGER AND AGENCY INFORMATION

7. TRAINING MANAGER (FULL NAME)	8. RANK
ROCHELLE SY	Outside Training Manager
9. TRAINING MANAGER'S CONTACT NUMBER	10. EMAIL ADDRESS
(415) 401-4657	ROCHELLE.SY@SFGOV.ORG
11. TRAINING MANAGER'S WORK ADDRESS	
Street 350 AMBER DR.	City SAN FRANCISCO Zip 94131
12. CHIEF EXECUTIVE (FULL NAME)	
WILLIAM SCOTT	
13. HEADQUARTERS ADDRESS — IF DIFFERENT FROM ABOVE	
Street 1245 THIRD ST.	City SAN FRANCISCO Zip 94158

PART D. CHIEF EXECUTIVE APPROVAL

- I understand that my nomination of the above-named applicant to attend the Sherman Block Supervisory Leadership Institute requires the applicant to make a commitment of time and effort as described above.
- I further attest that the above-named applicant meets the following POST requirements for enrollment:
 - Is currently serving as a full-time, first-level supervisory peace officer (generally the position of sergeant).
 - Has completed two years of full-time experience supervising peace officer employees, and
 - Has completed the POST Supervisory Course OR has been awarded a POST Supervisory Certificate.

14. SIGNATURE OF CHIEF EXECUTIVE / AUTHORIZED DESIGNEE (IN FULL)

 Date