



DEPARTMENT NOTICE

22-014
02/08/22

Include Case Numbers in Social Media and Other Communications About Cases

The Department encourages district stations, bureaus, and individual members who manage SFPD-authorized social media channels to regularly publish information on cases they believe to be of public interest or in which the public's assistance may be requested.

Therefore, members shall include the SFPD case number (whenever available) for all social media posts and other public-facing messages about cases, including newsletters, news releases, or statements. Doing so will assist the Department's management and response to public records requests that often accompany such communications.

A handwritten signature in blue ink that reads "William Scott".

WILLIAM SCOTT
Chief of Police

Per DN 20-150, all sworn & non-sworn members shall electronically acknowledge this Department document in PowerDMS. Members whose duties are relevant to this document shall be held responsible for compliance. Any questions regarding this policy should be made to sfpd.writtendirectives@sfgov.org, who will provide additional information.