



DEPARTMENT NOTICE

19-218
11/04/19

Revised SFPD 369 and SFPD 142 Form

As of September 2019, the San Francisco District Attorney, Victim Services Division has been relocated to 350 Rhode Island Street North Building, Suite 400N, San Francisco, CA 94103. The new phone number is 628-652-4100.

Forms *SFPD 369 Victims of Crime* and *SFPD 142 Special Victims Unit Follow Up and Referral Card* have been revised and translated into Spanish, Chinese, Russian, and Tagalog. Members shall immediately begin use of the revised SFPD 369 and SFPD 142 forms (Rev. 11/19) and recycle outdated forms. A copy of the revised forms are attached to this bulletin and can be picked up or ordered from Supplies, located in the basement of the Hall of Justice.


WILLIAM SCOTT
Chief of Police

Any questions or clarification regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional guidance about the directive.

Victims of Crime

The San Francisco Victim /Witness Assistance Program is a Special project to assist victims of crime in many ways by providing:

- Assistance and emotional support.
- Referral services. (If V/WAP cannot provide the aid you need, it can put you in touch with those who can.)
- Help to eligible victims in applying to the State Victims' Compensation Fund if you are a California resident and as a direct result of a crime of violence:
 - You have been physically injured (including domestic violence or sexual assault).
 - You lost wages or income due to time off work.
 - Someone you have been legally dependent upon for support has been physically injured or died.
 - You have legally assumed or voluntarily paid the medical or burial expenses of the person who has been physically injured or died.

SFPD 369 Front (Rev. 11/19)

FOR INFORMATION CALL:

San Francisco District Attorney's Victim Services
Division - **Victim/Witness Assistance Program**
350 Rhode Island Street, North Building, Suite 400N,
San Francisco, CA 94103
(628) 652-4100
Hours: 8:30 a.m. – 4:30 p.m.

Juvenile Justice Center
375 Woodside Avenue, Room 134
San Francisco CA 94127
(415) 753-7800
Hours: 8 a.m. – 5 p.m.

For Emergency Assistance:

Call 911

For reporting of the incident to the police:

Call (415) 553-0123 or go to your nearest Police Station as soon as possible.

SFPD 369 Back (Rev. 11/19)

SERVICES FOR CHILDREN

Child Abuse Hotline 415-558-2650
Comprehensive Crisis Services 415-970-3800 or 415-970-4000
Child Trauma Program 628-206-5311
TALK Line Family Support Center / Parent referral
(24 hr) 415-441-KIDS (5437)
Safe Start 415-668-0494

SERVICES FOR YOUTH

Huckleberry House 415-621-2929
Larkin Street Youth Service 415-673-0911
National runaway safe line 1-800-RUNAWAY 800-786-2929
or text: 66008

SEXUAL ASSAULT

S.F. Trauma Recovery Center 415-821-3222
SF Women Against Rape (Crisis Line-24 hr) 415-647-7273

TTY FOR HEARING IMPAIRED

Suicide Prevention Mainline 415-781-0500
Suicide Prevention Crisis Line TTY 415- 227-0245

FOR OFFENDERS

Men's Program -- Marin Hotline/Crisis Line 415-924-1070
POCOVI (Spanish speaking) 415-552-1361

A.D.A. (Americans with Disabilities Act)

If an alternative format is needed contact the 415-837-7221
A.D.A. Coordinator at: TTY 415-575-5827

HUMAN TRAFFICKING

National Human Trafficking Hotline 888-373-7888
or

Victim can text to BeFree (233733)

Human Trafficking Tip Line (24hr) 415-643-6233

API Legal Outreach 415-567-6255
Asian Women's Shelter 877-751-0880
Freedom House 650-488-0831

VINE (Victim Information and Notification Everyday)

Need to know an inmate's custody status? Despite official restraint of the person alleged to have committed domestic violence/sexual assault, the restrained person may be released at any time. For further information on an inmate's custody status, call the San Francisco Sheriff's Department at 1-877-411-5588.

Special Victims Unit FOLLOW UP & REFERRAL CARD

Incident Report or CAD

number _____

Date _____

Time _____

Reporting Officer _____

Star _____

Special Victims Unit

850 Bryant St Room 500 (Mon - Fri, 9am - 5pm)
Contact Number: 415-553-9225

THE SPECIAL VICTIMS UNIT INVESTIGATES THE FOLLOWING CRIMES

Child Abuse/Juvenile
Domestic Violence
Elder Abuse
Financial Crimes
Human Trafficking
Internet Crimes Against Children
Missing Person (handled by station)
Sexual Assaults
Stalking
Sex Offender Unit (290 registration)

VICTIM CONFIDENTIALITY ADVISORY

Government Code 6254(f)(2) and Penal Code 293/293.5
Government Code 6254(f)(2) gives you the right to request that your name not become part of a public record, including release to the media, if you are the victim of one of the following crimes: 220, 236.1, 261, 261.5, 262, 264, 264.1, 265, 266, 266a, 266b, 266c, 266e, 266f, 266j, 267, 269, 273a, 273d, 273.5, 285, 286, 288, 288a, 288.2, 288.3, 288.5, 288.7, 289, 422.6, 422.7, 422.75, 646.9, or 647.6

OBTAINING POLICE REPORT:

California Family Code § 6228 provides that victims of the alleged crimes of **DV, Sexual Assault, Stalking, Human Trafficking or Elder Abuse** may receive a copy of their incident report within **five** days of their request, **free of charge**, unless good cause for delay exists. For further information go to sanfranciscopolice.org/get-service/police-reports/obtain-police-report-or-traffic-collision-report and click the tab for "Domestic Violence, Sexual Assault, Stalking, Human Trafficking, Elder Abuse" or contact the Crime Information Services Unit (CISU) at 415-575-7232.

IF YOU NEED FURTHER LEGAL PROTECTION:

You should seek a **Restraining Order from the Superior Court**, 400 McAllister St., Rm. 103, San Francisco, CA 94102, which can:

- Remove the abuser from the household;
- Restrain the abuser from abusing you and your family members*;
- Order the abuser to stay away from you, your family, your pets*, residence, workplace and/or child's school;
- Prohibit the abuser from contacting you by phone, mail, or third party;
- Establish child custody, visitation rights, and order child support payments;
- Restrain the abuser from molesting or interfering with minor children in your custody;
- Direct the defendant to make specified payments coming due while the order is in effect;
- Direct that either or both parties participate in counseling.

* Petitioner must list all family member(s) or other persons as additional protected parties.

For help in getting a restraining order, contact the agencies listed under Restraining Orders and Legal Information.

YOU ARE NOT ALONE THROUGH THE CRIMINAL JUSTICE SYSTEM PROCESS. If you need assistance or support at any time, contact San Francisco District Attorney's **Victim Services Division** at 350 Rhode Island Street North Building, Suite 400N, San Francisco, CA 94103 (Mon.- Fri., 8:30am – 4:30pm) 628-652-4100.

California Victims' Compensation Program, you may contact: 1-800-777-9229.

The goal of VSD is to help victims mitigate the trauma of crime, navigate the criminal justice system and rebuild their lives: Crisis support services and counseling, information on rights as a crime victim, emergency assistance: relocation, transportation, safety planning, referral to local resources and services: employment, housing, medical/dental, mental health, education, childcare, restitution, funeral arrangement, witness protection.

You have the right to file a civil suit for financial losses resulting from the abuse, including medical expenses, loss of earnings, and other expenses from injuries sustained and damage to property, and any other related expenses incurred by you or any agency which shelters you.

Sexual Assault Victim's DNA Bill of Rights (See Penal Code 680 for full language) Victim has the right to be informed of the following upon request:

*If DNA profile developed from rape kit or other crime scene evidence.

*Whether or not profile uploaded into Department of Justice database.

*If match made between DNA and assailant.

*Victim may designate advocate or support person to receive information.

**FOR INFORMATION ON SHELTERS & SERVICES CONTACT:
24-HOUR HOTLINES**

- La Casa de las Madres (ADULTS) 877-503-1850 (TEENS) 877-923-0700
- W.O.M.A.N. Inc. 415-864-4722
- The National Domestic Violence Hotline 800-799-7233
- TALK Line 415-441-KIDS (5437)
- Family & Children's Services (FSC) Hotline 800-856-5553
- National Human Trafficking Hotline 888-373-7888
- Asian Women's Shelter **Crisis Line** 877-751-0880

COUNSELING AND SUPPORT SERVICES FOR VICTIMS

Community United Against Violence (same sex DV)* 415-333-HELP (4357)

- La Casa de las Madres**
- Adult Crisis Line (toll free) 877-503-1850**
- Teen Crisis Line (toll free) 877-923-0700**
- W.O.M.A.N. Inc. 415-864-4722
- Survivor Restoration Program of Sheriff's Department 415-734-2312

ELDER ABUSE

- Adult Protective Services 415-355-6700
- Legal Assistance to the Elderly Inc. 415-538-3333
- Anti-Fraud Hotline for Seniors 855-303-9470
- Institute on Aging 415-750-4111
- Legal Aid At Work (work protections) 888-864-8335

EMERGENCY HOUSING

- Asian Woman's Shelter 877-751-0880
- La Casa de las Madres 877-503-1850
- Riley Center 415-255-0165

RESTRAINING ORDERS AND LEGAL INFORMATION

- Asian Pacific Islander Legal Outreach 415-567-6255
- Bay Area Legal Aid 415-982-1300
- Community United Against Violence (LGBTQ DV)* 415-333-4357
- Cooperative Restraining Order Clinic 415-864-1790
- CROC Appointment for Restraining Orders 415-864-4722
- Justice and Diversity Center (Bar Association) 415-989-1616
- W.O.M.A.N. Inc. 415-864-4722

*Other agencies also serve victims in same sex relationships.