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19-152  
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**Monthly Roll-Call Training**  
(Re-issue DB 17-126)

It is the goal of the San Francisco Police Department to provide routine on-going required roll call training requirements for all members of the Department. Monthly roll-call training will focus on Leadership, Procedural Justice, Fair and Impartial Policing, the President's Task Force on 21<sup>st</sup> Century Policing report and other contemporary topics.

Training Coordinators will be provided the roll-call training material covering the topic of the month. It will be the responsibility of the Training Coordinators along with other support personnel as needed to conduct the training during line-ups or staff meetings to help create an open dialogue between supervisors and their members.

Training Coordinators will be responsible for ensuring all the members within their unit have participated in the training by having the members sign the acknowledgement form that will be provided with the discussion material. Training Coordinators are responsible for ensuring members on discretionary time off or leave that miss a specific training session are provided training upon their return to duty.

Acknowledgement forms shall be kept at the station and do not need to be forwarded to the Academy. Additionally, Training Coordinators will be responsible for entering each member into the specific roll call training course listed in HRMS.

Questions or comments on the training topics should be routed through a Training Coordinator to the Training Division Professional Development Unit or emailed to [SFPD.TRAINING@SFGOV.ORG](mailto:SFPD.TRAINING@SFGOV.ORG).

  
WILLIAM SCOTT  
Chief of Police

*Per DB 19-070, both sworn and non-sworn members are required to electronically acknowledge receipt and review of this Department Bulletin in HRMS. Any questions or clarification regarding this policy should be made to [sfpd.writtendirectives@sfgov.org](mailto:sfpd.writtendirectives@sfgov.org) who will provide additional guidance about the directive.*