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Bilingual Testing for Department Members
(Re-issue DB 17-251)

The San Francisco Police Department is now certifying multiple languages, in addition to the core languages of Spanish, Mandarin, Cantonese, Russian, and Tagalog. Members who can speak, read, or write language(s) other than the above five, are encouraged to take the certification test so they can be compensated for their language skills.

Sworn members and non-sworn members who wish to take the examination shall submit an email to **Katherine.Valmore@sfgov.org** and **SFPDLEP@sfgov.org**. We are informed that the core languages above have examinations prepared, and examinations for other languages will be created as demand requires.

Please include your name, Civil Service Classification, star number if applicable, station or assignment, and daytime telephone number. Members must specify the language in which they want to be tested and your ability to speak, read, and/or write in it.

EXAMPLE:

Civil Service Classification	Name:	Star #	Station / Assignment	Contact info (cell/email)	Language(s) (Dialect if applicable)	Read (yes or no)	Write (Yes or No)
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The deadline to apply for bilingual testing is October 31, 2019 @ 1700 hours.

Members will be notified of the examination date, time, and location. Members may conduct the testing on-duty with prior approval of their platoon commander and/or supervisor. Although members are encouraged to certify in multiple languages, they will only be compensated for the first language they are certified in.

Questions should be directed to Katherine Valmore of Staff Services at (415) 837-7377.


WILLIAM SCOTT
Chief of Police

Any questions or clarification regarding this policy should be made to sfpd.writtendirectives@sfgov.org who will provide additional guidance about the directive.