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19-008
01/07/19

Revision to 25 MPC Placards Policy
(Supersedes DB 18-189)

Effective immediately, the purpose of this bulletin is to revise the department procedures regarding the posting of 25 MPC placards as follows:

- **New placards are supplied yellow in color. Green placards will be eliminated.**
- **Placards are valid for a period of (1) one year from the date of posting.**
- **Previous postings remain valid until the expiration date.**
- **It is no longer necessary to indicate business hours on the 25 MPC placard.**

Officers who come in contact with business owners requesting the posting of 25 MPC placards shall require the owner or agent to sign two original placards and post one copy in a location visible to all persons within the business premises.

Officers shall document the contact information for the owner or agent on the original placard and forward to their district station where they will be maintained in a file.

WILLIAM SCOTT
Chief of Police

NO TRESPASSING

REQUEST FOR ENFORCEMENT OF
MUNICIPAL POLICE CODE SECTION 25

San Francisco Municipal Police Code Section 25 provides that no person shall willfully remain upon any private property or business premises after being notified to leave by the owner, lessee, or other person in charge. Notice may be oral or in the form of a written notice posted in a conspicuous place.

A violation of Section 25 is an infraction. A second violation within 24 hours (Section 26) is a misdemeanor.

To the San Francisco Police Department:

I hereby request that the San Francisco Police Department enforce the above Municipal Police Code Sections on my behalf and in my absence. I have given no person(s) permission to sleep, lie, or in any way remain within my doorway located at _____ (private property).

I further state that I will notify the San Francisco Police Department in writing within 24 hours if I do give a person(s) permission to sleep, lie, or in any way remain within said doorway, providing the Police Department with the person(s) name.

I agree to post a copy of this notice in a location where it will be visible to all persons within the said area. I understand that this letter of request expires twelve months after the below – signed date.

Signature of owner or agent_____ Date:_____

Address_____

2 copies: 1 to Owner and 1 to SFPD

AGENT TO POST