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### Vehicle Investigative Hold & Release Policy

The purpose of this bulletin is to provide guidelines for vehicle investigative holds and subsequent release.

These guidelines do not apply to homicides or fatal vehicle collisions.

If an investigative hold is placed on a vehicle, it is the responsibility of the investigator to remove the hold in CABLE and notify Traffic Administration that the hold has been removed. The hold shall be removed as soon as CSI has completed forensic processing of the vehicle. The investigator shall also notify the registered owner that the hold has been removed and the vehicle is available to be released.

Any exception to removal of this hold shall be approved by the investigating unit OIC. The OIC shall personally contact Traffic Collision Investigations Unit at (415) 553-4986 and advise the TCIU officer of the reason for the continued hold on the vehicle. The TCIU officer shall note in the Aries (Auto Return) system the investigating officer's name, the approving OIC, and the reason for the exception hold.

  
WILLIAM SCOTT  
Chief of Police