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Mandatory CSI Response to Officer-Involved Discharges
(Re-issue DB 16-100)

Per Departmental Policy (DGO 8.11 and DGO 5.01), an Officer-Involved Discharge (OID) is an officer's unintended discharge of a firearm that does not cause injury or death to a person. Additionally, the discharge of a firearm intended to kill an animal posing an immediate threat falls into this classification.

CSI **shall** be required to respond to all OID incidents for the purpose of documenting the scene and the involved firearm as follows:

- Scene narrative documentation compiled in a CSI scene report;
- Preparation of a scene diagram to include any property damage;
- Photographs of scene with videotape where appropriate;
- Photographs of officer wearing equipment and attire at time of incident;
- Photographs of firearm;
- Firearm information compiled in a CSI Firearm Information Report;
- Documentation of cartridge count in additional magazines.

Photographs and documentation of the officer's firearm and magazines should be undertaken at the District Station as soon as possible.

Note that the firearm is to be **returned** to the officer after documentation.

ERIW discharges do not qualify as firearm discharges.

This policy addresses CSI response to OID incidents only within the City and County of San Francisco (CCSF). Documentation of any such incident outside CCSF shall be handled in accordance with local policies.

Officers assigned to the Airport Bureau shall notify the San Mateo County Sheriff's for OID incidents and make notifications per DGOs.


WILLIAM SCOTT
Chief of Police

Per DB 17-080, sworn members are required to electronically acknowledge receipt and review of this Department Bulletin in HRMS.