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**Responsibility for Civilians to Adhere to General Orders**  
(Re-issue DB 15-024)

- All members of the San Francisco Police Department, both sworn and non-sworn, are governed by Department General Orders.
- Non-sworn members shall maintain personal copies of Department General Orders that apply to their assignment. Non-sworn members shall have a working knowledge of those Department General Orders and shall comply with their provisions.
- Non-sworn members can obtain copies of Department General Orders on the Department's intranet, under the "General Orders" tab.
- Non-sworn members with questions about Department General Orders can call the Staff Services Division at (415) 837-7378 or can contact their individual union representatives.

  
WILLIAM SCOTT  
Chief of Police

*Per DB 15-141, non-sworn members are required to electronically acknowledge this Department Bulletin in HRMS.*