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Arrests of Department Members: Notification Responsibility
(Re-issue DB 15-122)

As a reminder per DGO 8.01.I.B.9 on "Critical Incidents," it is the responsibility of every Department member to verbally notify his/her Captain or Commanding Officer in the event of his/her off-duty arrest for a felony or a misdemeanor, including misdemeanor traffic violations.

- The members shall make the notification within four hours of booking or citation.
- Department Operations Center (415-553-1071) can aid the member to establish contact with his/her Commanding Officer.
- If the member cannot contact the Captain or Commanding Officer, the member shall verbally notify his/her Supervisor. Supervisors shall contact their Captain or Commanding Officer regarding the notification.


WILLIAM SCOTT
Chief of Police

Per DB 15-141, sworn members are required to electronically acknowledge this Department Bulletin in HRMS.