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1/18/17

Obtaining a Public Safety Statement

(Re-issue DB 15-031)

SFPD Form 544 is a blue, pocket-sized card that provides guidelines for field supervisors in the collection of a Public Safety Statement at the scene of an Officer-Involved Shooting (OIS), In-Custody Death (ICD), or Officer-Involved Discharge (OID).

A Public Safety Statement is information obtained by a *supervisor* at an officer-involved incident using questions intended to determine existing threats to public safety and identify transitory evidence that must be preserved. The scope of this statement is limited to the collection of such critical, fleeting information in the immediate aftermath of these critical incidents. If there are multiple officers involved, the field supervisor should separately obtain Public Safety Statements from each involved officer, if feasible.

This task must be handled by a field supervisor. The field supervisor shall direct the involved officer to answer limited questions of an exigent nature. These include, but are not limited to:

- Have you been involved in an Officer-Involved Shooting?
- Is anyone injured? Where are they?
- Are there any outstanding suspects? If so, can you provide a description, direction, mode of flight? How long ago did the outstanding suspect(s) flee? What weapons are they armed with?
- Did the suspect(s) fire at you? Where was the suspect? Where were you?
- Where were you when you fired at the suspect? Where was the suspect?
- Did you move during the encounter? From where to where?
- Are you aware of weapons or evidence that needs to be secured or protected?
- Are you aware of any witnesses? Where are they?


Every officer-involved incident is unique, and there may be other appropriate and necessary Public Safety Statement questions that you need to ask that are not listed above or on the SFPD 544 form.

It is *not* the responsibility of the field supervisor to conduct a comprehensive interview of the involved officer. The field supervisor obtaining the Public Safety Statement shall not ask *why* the involved officer reacted to the incident. Criminal investigators assigned to the case shall conduct a complete interview of involved officers, as well as any witness officers, at a later time.

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Once a Public Safety Statement has been satisfactorily obtained, the involved officer shall not be asked further questions about the incident until he or she has conferred with his or her representative. Each involved officer should be transported separately to an SFPD facility and monitored by a designated officer. The field supervisor may need to remind the involved officer not to discuss the incident further until the involved officer has consulted with his or her representative.

The field supervisor that obtains a Public Safety Statement should remain on-scene until released by the Department's lead criminal investigator or his or her commanding officer. This supervisor will brief arriving investigators and should be available to answer questions as they arise. If practical, the supervisor should notify Dispatch that he or she obtained the Public Safety Statement. Once released, the field supervisor shall prepare a statement, attached to the initial incident report, memorializing the Public Safety Statement and other actions taken at the scene.


TONEY D. CHAPLIN
Interim Chief of Police

Per DB 15-141, sworn members are required to electronically acknowledge this Department Bulletin in HRMS.

Public Safety Statement

To be taken by a supervisor; always begin with the italicized order:

I am ordering you to answer these Public Safety questions:

- Did you fire your weapon?
- Is anyone injured? Where are they?
- Are there any outstanding suspects? If so, can you provide a description, direction, mode of flight? How long ago?
- What weapons are they armed with?
- Did the suspect(s) fire at you? Where was the suspect? Where were you?
- Where were you when you fired at the suspect? Where was the suspect?
- Did you move during the encounter? From where to where?
- Are you aware of anyone else firing a weapon?
- Are you aware of weapons or evidence that needs to be secured? Where?
- Are you aware of any witnesses? Where are they?

Side 1

Every officer-involved incident is unique, and there may be other appropriate and necessary Public Safety Statement questions that you need to ask that are not listed above.

SFPD 544 (Rev. 12/16)

Public Safety Statement Reminders

- The statement must be obtained by a supervisor at the scene. Broadcast that you have obtained the Public Safety Statement and remain on scene until relieved.
- If feasible, speak to each involved officer separately.
- DO NOT ask the officer why he or she fired a weapon or reacted to the incident.
- DO NOT conduct a comprehensive interview of the involved officer. Assigned investigators will conduct a thorough interview of involved officers.
- DO NOT seize and able bodied officers weapon; however, make sure that officer's weapon is de-cocked and properly holstered.
- Once the Public Safety Statement is obtained, remind the officer not to discuss the incident until he or she has met with an attorney.
- Assign a monitor officer and have the involved officer transported to a police facility after the Public Safety Statement is taken and other necessary duties (e.g., a cold show) completed.
- The involved officer may contact family members, but should be reminded not to discuss details of the incident.
- Ensure C.I.R.T. is notified and responding to the police facility.

Side 2

SFPD 544 (Rev. 12/16)