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# SFPD to Unveil New Online System to Obtain Copies of Police Reports via GovQA 20-096

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The SFPD Crime Information Services Unit (CISU) processes requests for copies of police incident reports and is pleased to announce the release of a new and improved way to process these requests.

Effective Tuesday, September 8, 2020 the Incident Report Request Portal goes live! The portal, powered by GovQA, will modernize CISU's processes and greatly streamline the Department's distribution of incident reports.

Victims of crimes, parties to traffic collisions and their representatives will have the ability to create an account through CISU's GovQA portal and will be able to be track request(s), receive reports and correspond securely online. Using the portal is the most secure and convenient way to request and receive copies of incident reports filed with SFPD in the City. All other existing submittal methods for requesting copies of incident reports will remain available.

This online request portal will receive and process all types of San Francisco Police Incident Report requests. Report types include traffic collisions, domestic violence and all other incidents of general crime.

The portal also includes a Fast FAQs section to help answer common questions about the report request process.

Information about requesting reports is available on the CISU webpage.

Anyone with questions or comments about this new service may contact a CISU supervisor during normal business hours at 1-415-575-7232.

Crime reports and collision reports occurring at the San Francisco International Airport are available for a fee after five (5) business days at the San Mateo County Hall of Justice, Records, 3rd Floor, 400 County Center, Redwood City 94063, Monday through Friday, 9:00AM to 5:00PM Phone: <u>1-650-363-4525</u>, Fax: 1- 650-365-9884.

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